

DSGVO

Digital contract renewal post -GDPR legislation



Change Driver

With the impending new GDPR legislation on the horizon, the legal department of a large electronics manufacturer was faced with the challenge of having to renew the order data processing agreements with several thousand contractual partners.

These agreements clearly explain what data is stored, and how it is used by the company.

The conventional way to renew the data processing agreement contracts would have been by post. However, since the documents must be signed on both sides and are only contractually agreed after the mandatory fields have been completed, this would have meant an enormous effort for the company to check and compare the returns.

D A M O V O





Damovo Approach

Damovo implemented a solution whereby an electronic, legally compliant document with a digital signature field is now sent by email.

A template with form fields and a digital signature field prepared by the legal department was uploaded to the cloud solution. Placeholders within the template, such as the salutation, postal and email address are filled from an Excel list using data comparison and then the documents are automatically sent. By using this system several hundred documents can be sent simultaneously to the contractual partners by email.

The recipients of the email are sent a link to a personal mailbox where they can view, edit, complete and digitally sign the document using a touch device such as a smartphone.

Signature is only permitted once all mandatory fields have been completed. As soon as a contract partner has signed the document, the legal department receives a notification of the receipt of a digital return. They can then download the finished document and save it in the contract partner's CRM data record.

A further development option could be the automatic retrieval of the finished document and its correct assignment in the company's CRM system.



Customer Value

DAMOVO

How the **legal department** benefits

In contrast to the manual processing of the paper document, the mandatory fields are checked in the digital contract and the signature is only accepted after the partner has completed it in full. This ensures that no important information has been overlooked or deliberately left blank.

In addition, the digital data can now be read and used for reporting purposes.

From a cost and time point of view, the digital process is also clearly preferable to the conventional postal based one.

How the **contracting party** benefits

By receiving, processing and approving the renewal of the contract by electronic means, the contractual partner does not need to print it out, scan it again after signing it nor return it by post or e-mail.

In addition, he can also download the legally signed document digitally and save it locally.